

Women's Giving Circle of Frederick County Grant Application

Grant Applications are due March 29, 2010 by 5:00 p.m.

Email submissions are encouraged to grants@womensgivingcircleoffred.org

Paper submissions should supply nine (9) copies of the application and accompanying materials to:

The Women's Giving Circle of Frederick County
c/o The Community Foundation of Frederick County
312 East Church Street
Frederick, MD 21701

The Women's Giving Circle of Frederick County is an organization whose mission is to support projects that improve the lives of women and their children who reside in Frederick County. Funding is available to organizations with projects that focus specifically on promoting self-sufficiency for women. Self-sufficiency is interpreted to mean assisting adult women to live productive lives either independently or within a family unit, as well as preparing women to achieve the confidence and competence to take care of themselves and their children. Grants will focus on providing needs-based assistance to those who are economically disadvantaged. Programs addressing housing, addiction, financial counseling, education, mentoring, workforce development, legal services, violence against women, and parenting and life skills are indicative of the type of programs eligible for funding.

Grants will be considered in increments of up to \$5000 with a maximum of four (4) awards per organization per year (maximum \$20,000). Organizations may request grants between \$100 and \$5000. Both email and paper applications must be received by 5:00 p.m. March 29th 2010, no exceptions. Applicants will be notified by late-May and grant funds must be used in full within 12 months.

Eligibility Criteria

To be eligible for consideration for a grant from the Women's Giving Circle of Frederick County, the applicants must certify that they are one of the following:

1. An already existing nonprofit, 501(c)(3) organization.
2. An existing government agency applying for an extraordinary project that is not funded by tax revenue.
3. A religious organization requesting funding for non-sectarian activities.

Ineligible for Funding

1. Organizational endowments
2. Event tickets or sponsorships
3. Grants to individuals
4. Deficit reduction
5. Annual drives or giving campaigns
6. Political activities
7. Programs requiring adherence of a particular religious belief
8. Multi-year grants

How to Apply

Each applicant must submit all of the following as part of its application to be considered for any grant assistance (**Electronic submission is preferred**):

- A. Completed Women's Giving Circle Grant Application
- B. Governing board members and executive staff names and addresses
- C. Letter signed by an officer of the applicant organization certifying that the applicant's 501(c)(3) status is not anticipated to change during the grant period.
- D. Project budget
- E. Organization's current operating budget
- F. Most recent financial statement or audit
- G. Annual report

Additional Information

1. The Women's Giving Circle makes its grant decisions based upon its funds charitable purpose and criteria for funding.
2. FY 2010 grant monies must be expended by May 15, 2011.
3. Grant recipients will be required to submit progress reports at 6 months (November 15, 2010) and a final report at grant year end (May 15, 2011).

If you have any questions please contact:

Shabri Moore at 301.631.1207 (shabri.moore@gmail.com) or
Lisa Ausherman at 301.676.5566 (lisa@ausherman.com)

Section 1: Applicant Information

Name of organization:	
Address:	
Phone number:	
Website:	
Employer Identification Number (EIN):	
Name of principal contact for this application:	
Title:	
Address:	
Daytime phone number:	
E-mail:	

Type of organization (*check one of the following*):

A 501(c)(3) nonprofit organization.

An existing government agency applying for an extraordinary project or need that is not funded by tax revenue.

A religious organization requesting funding for non-sectarian activities.

Section 2: Applicant's Overall Mission

[Describe below, in 50 words or less, the organization's overall mission and purpose.]

Section 3: Applicant's Funding

The WGC recognizes that certain projects require funding obtained from several different sources. So that we may better understand how your organization operates please detail the total number of grants that you plan to apply for, or have applied for in 2010. Please also detail your organization's funding requirements of FY 2010.

Section 4: Description of Proposed Activity for each Grant Requested

You are required to submit one completed sheet for each activity that you are requesting FY 2010 grant money. This page may be reproduced.

Activity: _____

Grant Amount Requested for this activity : _____
(Please state specific dollar amount)

Description:

(Describe below in 150 words or less the project or item for which funding is being requested, including its purpose, number of beneficiaries, statistics substantiating the need, quantifiable expected outcomes. If your request for funding is approved, would any other nonprofit organizations benefit from your proposed use of the funds?)

Section 5: Signature of Organizational Representative

Please sign and date below attesting that the information provided in this application is correct and true to the best of your knowledge. If submitting electronically your typed name will be accepted as your signature.

Name and title

Date